

# Holiday Checklist

## Beforehand

- Cancel Papers
- Cancel Milk
- Cancel other regular deliveries
- Cut the Lawn(s)
- Arrange for pets to be properly looked after.
- Ensure any time switches in use are correctly set.
- Ensure garage and sheds are effectively secured.
- Arrange for a friend or neighbour to hold your spare key.
- Arrange for the key holder to remove free papers and mail.
- Advise local Police Station (or NW Co-ordinator) of the key holders details.
- Advise close neighbours that you will be away.
- Ensure spare keys are not on view.
- Ensure passport is in date.

## Before setting off

- Turn off water supply at mains.
- Check all windows and external doors are secure.
- Set security alarm if fitted.
- Ensure you have not left your keys in the lock.

## and check that you have:

- Your Tickets
- Your Passport
- Your Insurance Documents
- Money/Credit Card